

## Time Standards Reporting Submission Instructions

Courts must submit the Time to Disposition Summary reports for the case types and time periods listed below.  
To submit a report:

1. Save the **Excel** file of the **Time to Disposition (TTD) Summary Report** with a file name that contains the **case type prefix** which can be found in the table below, followed by the **4-digit court ID**, and **year** (e.g., FY22).  
EXAMPLE: ADJ0400FY22
2. **Email** the TTD Summary Report Excel file to [research@courts.az.gov](mailto:research@courts.az.gov) with the subject line “Time Standards Reports” and the 4-digit Court ID.

Case Type	Phase	Case Type Prefix	Period: FY21	Due
<b>Superior Courts</b>				
Civil	1	CV	7/1/2021 – 6/30/2022	July 2022
Felony	1	CR	7/1/2021 – 6/30/2022	July 2022
Family Law Dissolution and Allocation of Parental Responsibilities	2	DIS	7/1/2021 – 6/30/2022	July 2022
Probate Guardianship/Conservatorship	3	GUA	7/1/2021 – 6/30/2022	July 2022
Probate Mental Health	3	MH	7/1/2021 – 6/30/2022	July 2022
Criminal Post-Conviction Relief	4	PCR	7/1/2021 – 6/30/2022	July 2022
Family Law Temporary Orders	4	TO	7/1/2021 – 6/30/2022	July 2022
Family Law Post-Judgment Motions	7	FPM	7/1/2021 – 6/30/2022	July 2022
Protection Orders Ex Parte Hrgs	6	POE	7/1/2021 – 6/30/2022	July 2022
Protection Orders Contested Hrgs		POC	7/1/2021 – 6/30/2022	July 2022
Limited Jurisdiction Court Appeals	7	LJA	7/1/2021 – 6/30/2022	July 2022
<b>Juvenile Courts</b>				
Delinquency and Status Offense	1	DEL	7/1/2021 – 6/30/2022	July 2022
Dependency Permanency Hearings	1	DEP	7/1/2021 – 6/30/2022	July 2022
Dependency Termination of Parental Rights	1	TPR	7/1/2021 – 6/30/2022	July 2022
Dependency Adjudication Hearings	2	ADJ	7/1/2021 – 6/30/2022	July 2022
<b>Justice and Municipal Courts</b>				
Misdemeanor DUI	1	DUI	7/1/2021 – 6/30/2022	July 2022
Civil Traffic	2	CT	7/1/2021 – 6/30/2022	July 2022
Justice Court Civil	3	CIV	7/1/2021 – 6/30/2022	July 2022
Criminal Misdemeanor	3	CM	7/1/2021 – 6/30/2022	July 2022
Eviction Actions	4	EA	7/1/2021 – 6/30/2022	July 2022
Civil Local Ordinance	4	CO	7/1/2021 – 6/30/2022	July 2022
Small Claims	5	SC	7/1/2021 – 6/30/2022	July 2022
Protection Orders Ex Parte Hrgs	6	POE	7/1/2021 – 6/30/2022	July 2022
Protection Orders Contested Hrgs		POC	7/1/2021 – 6/30/2022	July 2022